



Norion Renewable Energy Limited
A Company of De-suung Skilling Programme, His Majesty's Secretariat
Registered Office Motithang, Thimphu



VACANCY ANNOUNCEMENT

Norion Renewable Energy Limited (NREL) is pleased to announce vacancies for the following positions:

SN	Position	Grade	Education Qualification/ Experience	Slot	Employment Type
1	Company Secretary (CS)	NRG 6	- Minimum Bachelor's Degree with LLB+ PGDNL / CPA - Minimum 5 years of professional working experience in leading public corporations/SoEs.	1	Regular

Interested candidates should submit copies of the following documents:

1. Curriculum Vitae (CV) along with a Cover letter;
2. Academic transcripts of Class X, XII, and Bachelor's Degree.
3. Copy of Citizenship ID Card;
4. Copy of Security Clearance Certificate;
5. Copy of Medical Certificate;
6. No Objection Certificate from organization if employed;
7. Audit Clearance (for in-service candidates, if selected)
8. Work Experience Certificate/Recommendation letter.

This vacancy announcement will be opened from October 05, 2026, to October 21, 2026 (before 5:00pm). Only shortlisted candidates shall be called for interview.

- Submit the above necessary documents in the given mail: tsheringd@nrel.bt or contact HRA (+975-77603663/77801599) during office working hours.
- Incomplete submission of documents will lead to disqualification of your application.
- For further clarification or guidance, interested candidates may contact the Human Resource Section during office hours (9:00 AM to 5:00 PM), Monday to Friday via the above numbers.
- *NREL reserves the right to increase the number of intakes or may not take any, depending on the change in requirement of the company and/or competence of the candidates and their performance in the interview. Visit <https://nrel.bt/> for ToR download.*

(Management)